



# Bethany School

Academic Excellence. Spiritual Growth.  
Member of the National Association of Episcopal Schools

## Beginning of School Year Forms 2019

**These forms are sent in the mail at the beginning of August.**

**Item 1 has pre-printed information and there is 1 per child.**

**We prefer you use the pre-printed forms sent in the mail, so copies are not in this packet. If you need new copies, contact the office.**

1. **Emergency Medical and Extended Day Authorization** form(s) - one per child. **Review the pre-printed information and mark any corrections** that are necessary. Fill out the **bottom** of the form with the names and contact information for all people who are authorized to pick your child up either during the school day or from our Extended Day program. Do not forget to fill in all of the medical information on the **back of the form**, too. This information is required in the event of an emergency.

2. **Parent-Student Handbook, Addendum I - Responsible Use of Technology, and Addendum II - Chaperone Guidelines** We ask that you read these policies which are all found in the Parent-Student Handbook. Read the handbook, Addendum I, and Addendum II thoroughly, and sign **EACH SECTION** of the form to indicate you have read and will support these policies.

3. **Guardian Permission to Publish on the Internet** - Read the policy carefully, enter each of your children's names, and sign **ONLY ONE** of the boxes at the bottom.

4. **BEAP (Bethany Educators and Parents) Membership and Volunteer Form** - fill this out and submit \$25.00 (checks made out to BEAP) to join this organization. Your dues help fund some of BEAP's projects throughout the year. As a benefit, only those who join BEAP and pay the membership dues are eligible for a **SCHOOL DIRECTORY**. You may volunteer for a variety of BEAP functions whether you pay to join BEAP or not.

For all **NEW students**, you should have received a set of forms after you submitted your contract. If you have misplaced them, go to the Parents tab on the website, print, and fill out **one New Student Packet per child**. **These forms are due by August 10th.**

Please drop forms off (call before you come to be sure the office is open),  
email them to [office@bethanyschool.org](mailto:office@bethanyschool.org), OR  
mail them to the office at 555 Albion Avenue, Glendale, OH 45246.

# Parent-Student Handbook, Responsible Use of Technology, and Chaperone Guidelines (Required)

The Parent/Student Handbook is on our website [www.bethanyschool.org](http://www.bethanyschool.org) under the Parents tab. Within this handbook are important rules and guidelines regarding attendance, behavior and discipline, student appearance and uniform, health and safety, food service, responsible use of technology, chaperone guidelines, and much more. As this information is updated each year, it is important that each parent read and become familiar with the **current** information contained within this handbook.

Child 1 Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Child 3 Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Child 2 Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Child 4 Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian Name(s) (PLEASE PRINT) \_\_\_\_\_  
\_\_\_\_\_

## Parent-Student Handbook

*I have read the Parent-Student Handbook and am familiar with its terms. I understand it is a set of the **current** guidelines for the students at Bethany School. I also understand that Bethany School or the Society of the Transfiguration may interpret, modify, amend, or correct any provisions at any time without prior notice and that changes during the school year, other than minor updates or corrections, will be communicated via Thursday Emails or PowerAnnouncements. We agree to support the school in the terms set forth in the handbook.*

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## Addendum I - Responsible Use of Technology

*I have read the terms and conditions of the Responsible Use of Technology Policy and discussed them with my child(ren). I understand the computer teacher will review the policy with the students, and child(ren) will be required to sign the policy in class. **I understand students will not be permitted to use the computers or access the internet until signatures of both the child and at least one parent have been obtained.** I am requesting that the above named student(s) be allowed to use the school's technological resources, including the Internet, and agree to support the school in the Responsible Use of Technology Policy.*

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## Addendum II - Chaperone Guidelines

*I have read, understand, and agree to comply with the guidelines if I am selected to be a chaperone. (Signatures required for each person who might chaperone a field trip, school dance, or other activity)*

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## Guardian Permission to Publish - One Form Per Family - (Required)

Bethany School actively seeks opportunities to promote a positive image of our school and the great things that take place here. In order to facilitate this endeavor, we take photos as well as some video of the events which occur here throughout the year. A selection of photos and videos of students or their work may be posted on our web pages or our social media, published in the school newsletter, used in various printed school materials, and given to local print and broadcast media. Additionally, local television stations may feature our school, our activities, or even our students in public interest stories. We believe all of these add to the success of Bethany School by highlighting all that makes Bethany School an interesting and unique place to learn.

Our web site can be found at [www.bethanyschool.org](http://www.bethanyschool.org) and our Facebook page on <https://www.facebook.com/BethanySchoolOH/>. Anyone can have access to these. Bethany School policy prohibits the use of names or other personal information about students to be posted on our website or social media sites. Student work (text and graphics) may be published with student initials. Our newsletter is available to current and prospective families and may include student names. Please note that local print media requests students be identified by name and neighborhood so that photos and stories are published in the appropriate neighborhood editions.

We prefer that all families allow photos which include their child(ren) or their child(ren)'s work (with initials only) to be used on our internet sites, in our newsletters, or used in local print and broadcast media. However, it is ultimately up to parents and guardians of minors to make the decision. To that end, Bethany School and the Sisters of the Transfiguration support and respect each family's right to decide whether or not to allow their student to appear in these media.

Please fill out this form in its entirety regardless of your decision

Grade

Student Names (Please Print)

_____	_____
_____	_____
_____	_____
_____	_____

Please sign and date only one of the boxes below

I (we), \_\_\_\_\_, **GIVE permission** to have photos or videos which include my (our) child(ren) and/or my(our) child(ren)'s work used in the school web pages, social media, school newsletters, various printed school materials, and/or local print or broadcast media.

\_\_\_\_\_  
(parent/guardian signature)

\_\_\_\_\_  
(date)

I (we), \_\_\_\_\_, **DO NOT GIVE permission** to have photos or videos which include my (our) child(ren) and/or my (our) child(ren)'s work used in the school web pages, social media, school newsletters, various printed school materials, and/or local print or broadcast media.

Please note: Use of large group photos which includes your child, photos in online photo galleries, or photos in school displays, bulletin boards, newsletters, or other items viewed primarily by the Bethany Community in which a student is NOT identified by name is **exempt from withholding permission** (i.e. Bethany School may use photos of your child under these circumstances).

\_\_\_\_\_  
(parent/guardian signature)

\_\_\_\_\_  
(date)

# ***BEAP MEMBERSHIP REGISTRATION***

**What is BEAP?** BEAP (Bethany Educators and Parent) is Bethany's Parent-Teacher Association and has been an active organization since 1980.

**Why does BEAP exist?** BEAP was formed as a partnership of the parents, school administration, and the Sisters of the Transfiguration. BEAP's purpose is to build engagement and community within the Bethany Family of parents, educators, students and the Sisters of Transfiguration.

**What does BEAP do?** There are two main focus areas for BEAP:

- 1) **Social Activities.** Activities designed to create connections with students and families. This focus area also includes fundraising activities that support key lower, middle, and upper school enrichment activities (e.g. Field trips, community building, etc.)
- 2) **Structured Engagements.** Forums where parents can engage the Head of School, parents, and/or educators on topics of interest across the three schools (lower, middle, upper) for information sharing and learning.

**How do I join BEAP?** BEAP membership is **just \$25 per year**. The membership fee is used strictly as a fundraiser to help support the many BEAP activities. Parents who pay the annual fee will also receive the school directory, and more importantly, play a significant role in supporting the work of BEAP.

**How is the money from my membership and other fundraising used?** BEAP sponsors a variety of events throughout the school year. The funds raised are used to help pay for field trips, community building events, teacher support / appreciation week, and facility improvements.

**Please consider joining this organization to help it accomplish its many projects** You may also participate and volunteer time for one or more of its planned activities whether you decide to join or not.

**Membership fee can be paid with Check (make checks payable to BEAP), Venmo or PayPal. Use [beapteam@gmail.com](mailto:beapteam@gmail.com) for Venmo and PayPal.**

Parent(s) Name: \_\_\_\_\_ Phone #: Day: \_\_\_\_\_ Evening: \_\_\_\_\_

Email Address: \_\_\_\_\_ Best way to reach you? phone or email (Circle Your Preference)

Child(ren) Name(s) & Grades: \_\_\_\_\_

Payment Method (please circle):    Venmo        PayPal        Check

## **Volunteer Opportunities (whether you join BEAP or not):**

- |  |   |
|--|---|
| <input type="checkbox"/> Homeroom Parent                         | <input type="checkbox"/> Santa Sale (December 12 & 13)            |
| <input type="checkbox"/> Skating Parties (Sept 13, Feb 7, May 1) | <input type="checkbox"/> Used Uniform Sales (August 8 & 9, April) |
| <input type="checkbox"/> Spring Fling (April or May)             | <input type="checkbox"/> Structured Engagement/Parent Forums      |
| <input type="checkbox"/> Trunk or Treat (Oct 26)                 |   |

If you have any questions, feel free to contact us via email at [beapteam@gmail.com](mailto:beapteam@gmail.com).

**For Office Use:** Amount Paid \_\_\_\_\_ Venmo \_\_\_\_\_ PayPal \_\_\_\_\_ Check # \_\_\_\_\_ (payable to BEAP) Date Rcvd \_\_\_\_\_