



## **Bethany School Extended Day Staff Job Description**

Bethany School is looking for responsible, caring, and enthusiastic people to work in our Extended Day program in the afternoons Monday through Friday from 2:30 PM to 6:00 PM. The Extended Day program is an important way in which Bethany School provides our families with the flexibility to pick up their children in the hours following the traditional pick up time of 2:50 PM. The Extended Day staff person is part of a fantastic team of people who engage the students in games, supervise them during snack, on the playground, and during homework time. Extended Day staff people not only get to know the students, but they are also important communicators to parents when the children are picked up. A positive and pleasant demeanor goes a long way in establishing clear lines of communication.

The position pays hourly and may involve working every day Monday through Friday or only on selected days depending on the schedule and needs of the Extended Day staff person.

If you have any questions, please contact Teri Mauntel ([mauntel@bethanyschool.org](mailto:mauntel@bethanyschool.org) or 513-771-7462 ext 104).

If interested in applying, please fill out the online application including your cover letter and resume **or** print and fill out the download version of the application and send it along with your cover letter and resume to Teri Mauntel via mail at the address below or email at [mauntel@bethanyschool.org](mailto:mauntel@bethanyschool.org).

Bethany School, 555 Albion Avenue, Glendale, Ohio 45246 (513) 771-7462,  
[www.bethanyschool.org](http://www.bethanyschool.org)