

### **What you'll find in this week's email:**

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### **Upcoming Events**

Sat 2/24 - K-8 Admissions Screening/Testing 8:30 - 12:00

Tues 2/27 - Gr 6 - Islamic Center 9:15 - 11:30

Wed 2/28 - **Re-Enrollment Contracts AND Fee DUE**  
Kdg - Boonshoft Museum 8:45 - 2:30

Fri 3/2 - Yearbook Ad Materials DUE

Mon 3/5 - Character Monday

Wed 3/7 - Gr 3 Trailside Nature Center and Rumpke 8:30 - 2:00

Thurs 3/8 - Gr 4 Miami University 9:00 - 2:30

### **Please Don't Block the Driveways**

Whenever you are on campus other than the normal morning or afternoon carline, it is important that you keep the driveways clear unless you have a child actively getting in or out of your vehicle. If you are waiting for your child to come out of latchkey or an after school activity, please pull over to the right side of the driveway or go to the parking lot. Do not block the driveway keeping others from getting through.

### **BEAP Meeting Notes**

BEAP held an all-member meeting last Friday. If you missed the meeting, you can read what was discussed in these Minutes.

### **Spring Conference Scheduler - Open**

Parent Teacher Conferences are scheduled for Thursday, March 15th from 1:15 pm - 7:00 pm (early dismissal at 1:00 that day) and Friday, March 16th from 8:00 am - 12:00 pm. Conferences will be scheduled once again by going to [http://www.ptcfast.com/schools/Bethany\\_School](http://www.ptcfast.com/schools/Bethany_School). The scheduler is now open and will remain open until Wednesday, March 14th. Click for Instructions.

**\*\*\* IMPORTANT \*\*\*** The system will allow you to schedule two teachers at the same time and will indicate to you that the schedules overlap. You should NOT schedule two teachers for the same time **EXCEPT in the case of SCHEDULING 6TH GRADE TEACHERS**: Since Ms. Mellea teaches 7th graders as well as 6th graders, the 6th grade teachers' schedules are separate. You should select the same time slot for both teachers if you wish to see them both.

### **Used Uniform Sale**

BEAP will hold its Used Uniform Sale on Thursday, March 15 from 1:00 - 7:00 pm (during conference times). If you have gently used uniforms you can donate, please drop them off at the office at any time. Also, BEAP will need volunteers to help set up on Wednesday evening, February 14th, work the sale on the 15th, and tear down on the 15th. Email [beap@bethanyschool.org](mailto:beap@bethanyschool.org), if you can help.

### **Re-Enrollment Contracts - Due Next Wednesday, February 28th**

Please sign and return your Re-Enrollment contracts along with the **\$250 per child fee** which is required at this time to hold your spot for next year (\$50 of this is the re-enrollment processing fee; \$200 is applied to the annual fees with the balance due by July 1st).

The deadline to return your contracts to guarantee a spot for next year is **Wednesday, February 28th**.

We have many students who are applying to Bethany School for next year. We will begin offering open spots to them on March 1st, so be sure to get those contracts back on time!

### **Yearbook Ad Materials**

If you reserved ad space in the yearbook, the photos and text or completed ad are due in the office by **Friday, March 2nd**. Photos or completed ads must be saved in jpeg format and have a resolution of 300 dpi. Low resolution photos or photos which are blurry will not look good in an ad. If you would like your ad modeled after an ad from another yearbook, let us know which book and what ad or page. If you have any questions, contact Margie ([kessler@bethanyschool.org](mailto:kessler@bethanyschool.org)).

### **BEAP Raffle**

Raffle Winner for this week will be drawn next week