

Dear Parents,

School begins on **August 23**, just three weeks away! It's time to start filling out forms, finishing up summer homework, and getting school supplies. Information about these items and many other important events can be found below.

### **Forms**

You will soon receive your Emergency Medical Authorization (EMA) Form in the mail. These are pre-filled with your personal contact information. When you receive it, please **verify ALL the information is correct** (mark any corrections on the form), then fill in the pick-up authorization (necessary so the office and latchkey know who is permitted to pick up your child) AND medical portions on the back of the form (necessary in case of medical emergency). **This is a two-sided form so be sure to fill out both sides, AND we must have one form PER CHILD.**

**The rest of the forms which need to be filled out** can be found on our website under the Parents tab (<http://bethanyschool.org/parents/>). For **ALL students**, select "Student Forms Packet". The best part is that you only have to print out **ONE SET PER FAMILY!** Be sure to fill in all of your children's information on these forms.

For **New Families**, you should print and fill out the set of forms mentioned above in addition to the New Student packet of forms you received earlier. If you have misplaced New Student packet, go to the Parents tab of our Website and select "New Student Packet".

**\*\* ALL FORMS ARE DUE BY AUGUST 18 (BEFORE SCHOOL BEGINS) \*\***

Please drop them off (call before you come to be sure the office is open),  
email them to [office@bethanyschool.org](mailto:office@bethanyschool.org), OR  
mail them to the office at 555 Albion Avenue, Glendale, OH 45246.

### **Handbook Updates**

Please review the Parent-Student Handbook which can be found under the Parents tab on the website at [www.bethanyschool.org](http://www.bethanyschool.org). Changes have been made to the **Attendance Policy** regarding tardies and partial day absences (page 6). Some changes have also been made to the **Behavior and Discipline** policy (page 16). Your child will hear about expectations at the beginning of the school year, and parents will learn more information at the Meet the Teacher Night in September.

### **Summer Homework**

If you have misplaced your summer homework packet (grades 1-8), you can print off a set by going to the Students tab of the website at [www.bethanyschool.org](http://www.bethanyschool.org). All summer homework is listed by grade.

### **Important Reminders from the Business Office:**

If you have any outstanding balances for the 2016-2017 school year (lunch, latchkey, tuition), these must be paid NOW!

The outstanding balance for the annual fees for 2017-2018 were due July 1. Please send these in now if you have not already done so. As a reminder the fees due by grade are:

Kindergarten - \$225  
Gr 1-6 - \$190  
Gr 7 - \$205  
Gr 8 - \$330

The first tuition payments for the 2017-2018 school year are due NOW whether you pay monthly, quarterly, semi-annually, or annually.

Students may not start school until all outstanding balances from the 2016 - 2017 school year have been paid AND the annual fees and the first tuition payment for 2017 - 2018 have been made.

### **School Supply List**

The school supply list is on our website at [www.bethanyschool.org](http://www.bethanyschool.org). It can be found on our home page and under the Parents tab.

### **Uniform Policy**

Our School Uniform Policy can be found on our website under the Parents Tab. Please read the policy carefully paying particular attention to our policies on length of skirts and shorts, hair and hair color, jewelry, and makeup. Uniform clothing may be purchased at Educational Outfitters (on Sharon Road in Sharonville), School Belles (5718 Harrison Ave), Sears, Wal-Mart, Target, or any store which carries "uniform" style clothing. The Plaid jumpers and skirts can only be purchased at Educational Outfitters or School Belles. Please Note: Cargo style shorts and pants and sweaters or sweatshirts with hoods are not considered to be uniform attire.

### **Limited Parking on Campus**

Parking near the BAC will be limited this year due to construction projects which have already begun. A few spaces will be available in the bus circle, but once that is full, you will need to use the parking lot near the library and on Hedgerow. Parking is available on some area streets, but please be courteous of our neighbors by not blocking driveways or parking too close to the stop signs. Most streets allow parking on one side only. No parking is permitted on Oak Road and police often ticket cars which are parked there.

### **BEAP Raffle**

BEAP's big fundraiser for the year is their Raffle which kicks off with the beginning of the school year. Check your mail over the next few weeks for your raffle tickets to arrive.

### **BEAP Board**

BEAP is looking for dedicated parents interested in joining the BEAP board in the roles of Secretary and Vice President. If interested in one of these positions, send an email to [BEAP@bethanyschool.org](mailto:BEAP@bethanyschool.org).

### **Mark your calendars for the following:**

The **Used Uniform Sale** will be held on Thursday, August 17th from 9:00 am - 2:00 pm in the gym. **BEAP needs volunteers for this sale.** Email them at [BEAP@bethanyschool.org](mailto:BEAP@bethanyschool.org) if you can help set up, tear down, or work the sale. Also, **BEAP needs donations of gently used uniform items prior to the sale.** They have a special need for boys and girls sizes 8 and under. You can drop these off at the office any time before the sale.

### **Gr 1 - 4 Reading Assessments: Thursday, August 17**

Students entering grades 1-4 are asked to come on this day to meet and read for their teacher in order to determine their reading level - these last approximately 10-30 minutes depending on the grade. Go to the Signup Genius Scheduler for your child's homeroom teacher to schedule

your appointment (You will need to know your child's teacher in order to sign up - class list is attached!).

Grade 1 - Mrs. Brownley: [www.SignUpGenius.com/go/30E084DABAA29A4FD0-mrs2](http://www.SignUpGenius.com/go/30E084DABAA29A4FD0-mrs2)

Grade 1 - Mrs. Tedesco: <http://www.SignUpGenius.com/go/30e084dabaa29a4fd0-mrs>

Grade 2 - Ms. Bell: [www.SignUpGenius.com/go/30E084DABAA29A4FD0-msbells](http://www.SignUpGenius.com/go/30E084DABAA29A4FD0-msbells)

Grade 2 - Ms. Rankin: [www.SignUpGenius.com/go/30E084DABAA29A4FD0-msrankins](http://www.SignUpGenius.com/go/30E084DABAA29A4FD0-msrankins)

Grade 3 - Mrs. Dooley: [www.SignUpGenius.com/go/30E084DABAA29A4FD0-msdooleys](http://www.SignUpGenius.com/go/30E084DABAA29A4FD0-msdooleys)

Grade 3 - Mrs. Hobson: [www.SignUpGenius.com/go/30E084DABAA29A4FD0-mrs3](http://www.SignUpGenius.com/go/30E084DABAA29A4FD0-mrs3)

**Third grade teachers request you bring your child's LABELED school supplies as well as a small picture (3x4) when you come for your appointment.**

Grade 4 - Mrs. Huff: [www.SignUpGenius.com/go/30E084DABAA29A4FD0-mrs4](http://www.SignUpGenius.com/go/30E084DABAA29A4FD0-mrs4)

Grade 4 - Mr. Imwalle: [www.SignUpGenius.com/go/30E084DABAA29A4FD0-mrimwalles](http://www.SignUpGenius.com/go/30E084DABAA29A4FD0-mrimwalles)

If you are unable to make it on this day, teachers will assess the child after school begins.

### **New Family Picnic**

This event is for all families who are NEW to Bethany School and will be held on Sunday, August 20 from 1:00 - 3:00 pm in the Bethany Activity Center. Come to meet other "newbies" and many of our faculty and staff. It's a great way for the new students to have another opportunity to spend time on our campus before their first day of school. Food is provided. Please let us know if you plan to attend by using Signup Genius: <http://www.signupgenius.com/go/30e084dabaa29a4fd0-newfamily>

### **Kindergarten Orientation**

Kindergarten students will have orientation on Wednesday, August 23 from 9:00 - 11:00 am. During this time, students will meet their teachers and other students, learn classroom procedures, and see the campus. Students should wear their uniforms.

### **Boo Hoo Breakfast**

This meeting for kindergarten parents will be held at 8:00 am on Thursday, August 24 in the Bethany Activity Center. We hope you can join us to meet other kindergarten parents and allow us to help YOU adjust to your child starting kindergarten!

### **Character Monday**

The first Character Monday for the year will be August 28. For Character Mondays, students should wear their Character t-shirts along with any uniform on non-uniform bottoms (please read and follow our uniform policy guidelines for non-uniform attire found in the Parent-Student Handbook under the Parents tab on our website). All students will receive their new Character t-shirts during the first week of classes.

### **Reds Game**

Our Bethany Singers will sing the National Anthem at the Reds Game on Sunday, September 17th. Mark this on your calendar and plan to join us. More information about ordering tickets will be sent out in our Thursday emails after school begins.

### **Handbells, Music Lessons, and Bethany Singers**

Handbells is held on Wednesday mornings before school from 7:15-7:50 am beginning on September 6. Bethany Singers meets on Thursdays after school from 3:00 - 4:00 in the Music Room beginning on August 31. To be scheduled for Music Lessons (piano, violin, ukulele, guitar), you must complete a Music Lesson form and submit a \$15 registration fee. If your child is interested in joining Handbells or Bethany Singers, or would like to take private music lessons, the forms for these are available on our website under the Parents tab and also under the Student Life tab.

### **Webby Dance**

Webby Dance will return this year with dance classes for students in grades K - 3. They will meet from 3:00 - 3:45 in the gym beginning on September 5.

These lessons are provided by the Webby Dance Company. All payments are made directly to them. A registration form is attached. Fill it out and send it directly to the address on the form or register online at: <http://www.webbydancecompany.com/>

### **Bethany Sweatshirts and Fleece**

It may be a bit early to think about cold weather, but it's a great time to prepare in advance. Bethany Sweatshirts and Fleece may be ordered at any time during the school year. Forms are available on our website under the Parents tab. Samples are available in the office. Stop by to try them on so you can order the proper size.